



# BBD S.r.l.

VALVE COMPONENTS

Via E. Mattei, 6 – Loc. Divisa – 27020 Marcignago – PV – Module MPICF\_001\_01

Marcignago, 23 Set 2019

Dear Customer/Provider,

BBD srl with registered office in Via E. Mattei, 6 Cap. 27020 Divisa Marcignago (PV), as Data Controller, (hereinafter the "Data Controller"), pursuant to art. 13 and 14 of EU Regulation 2016/679 wishes to inform you of the following.

## 1. Types of data and data source

BBD srl processes your data as you are the legal representative, attorney and / or interface designated by your organization in the management of contractual relationships with BBD srl.

Your data is made up of common data such as, for example, personal data, its telematic and telephone references, the office / responsibility that you held within your organization, together with the economic and financial data, the company name, the registered offices, your company's bank details.

The provision of data is optional, but necessary for the execution of the contractual relationship and in particular for the fulfillment of contractual obligations and any related administrative and accounting obligations.

## 2. Purpose, legal basis of the processing for which the data is intended

The processing of personal data supplied by you is only aimed at carrying out contractual obligations and fulfilling specific requests, as well as fulfilling regulatory obligations, in particular accounting and tax obligations.

Data concerning your organization can be processed for the following purposes:

- ✓ Execution of the contractual relationship established between BBD srl and your organization.
- ✓ Execution of the related management, administrative and accounting obligations.
- ✓ Compliance with legal obligations.
- ✓ Information security purposes.
- ✓ Possible defensive needs.

The legal basis of the treatment is constituted by the fulfillment of contractual obligations between the parties, the related legal obligations and the legitimate interest.

## 3. Source from which personal data originate

The data already mentioned in chapter 1 above is provided by its own organization according to the characteristics of the contractual relationship undertaken between its organization and BBD srl.

## 4. Methods of processing

Your personal data will be processed by the Data Processors and Persons in charge of processing the Marketing and Business Development, Commercial, Administration, Security, IT functions and any internal function involved in the contract with your organization, each for the duties of their own competence .

The processing will be carried out using manual and / or computerized and telematic tools, however suitable for guaranteeing the security and confidentiality of the data, strictly connected to the treatment aims pursued.

The data of your organization is kept for ten years starting from the termination of the contractual relationship that is until you have prescribed the rights that you could advance and, in case of activation of legal action, until the conclusion of all grades of judgment of any process.

In case of loss of data of the Data Subject (case of Data Breach), BBD srl will provide the Organization you represent communication via an ordinary email address or PEC (certified email address), and to the National Authority using the model referred to in the link:

<http://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1915835>

within 72 hours of the event, as provided for in art. 33 of the 2016/679 EU Regulation.

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**BBD S.r.l.**

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## 5. Field of communication and diffusion of the data

The data of your organization and, where necessary your personal data, can be communicated to:

- ✓ Auditing company for accounting and tax legal obligations.
- ✓ Suppliers of products and services for the execution of the contractual relationship or for related obligations.
- ✓ Public administrations and public bodies for the fulfillment of legal obligations.
- ✓ Banking institutions and insurance companies for aspects related to payments and insurance policies.
- ✓ Third parties to ensure the exercise of the right of defense (law firms) or judicial authorities to fulfill orders of the same.
- ✓ Subjects authorized and appointed by us for maintenance work on the HW and SW systems used by our Organization in pursuing contractual obligations with customers.

The subjects listed above will be able to operate as independent Owners (eg Public Bodies) or as External Managers of data processing (which we have appointed). The data in question may also be communicated to other subjects only if necessary for purposes of prevention, detection or repression of crimes, with the observance of the rules that regulate the matter and only on the declared and official request.

## 6. Transfer of personal data to a third country

BBD srl does not transfer data to third countries.

However, under the existing contract we may have to share your data, where necessary, with our end customer.

In this sense, we inform you that the communication of the data of your Organization will have as sole purpose the execution and conclusion of the stipulated commercial contract and compliance with the regulations relating to the traceability of the final product and its components (material and treatments certificates). The transfer will take place in respect of countries with an adequate level of protection recognized by the decision of the European Commission, or in the presence of the conditions set forth in art. 46 of the European Regulations of adequate guarantees such as, by way of example, standard contractual clauses, binding corporate rules, adherence to codes of conduct or certification systems.

## 7. Rights of the interested party

At any time you can exercise your rights towards the data controller, pursuant to art. 12 of the 2016/679 EU Regulation, such as the right of access, rectification, integration, cancellation and opposition in the presence of legal requirements. The right to oppose (opt out) the processing may be asserted at any time for the treatment concerning the promotional purpose.

You can assert your rights by sending a notice to the headquarters of BBD srl, addressed to the Owner or also using the e-mail address [privacy@bbdsrl.it](mailto:privacy@bbdsrl.it).

The Authority for National Privacy, to which you can lodge a complaint, is in Rome, at Piazza Monte Citorio nr. 121 web address <http://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>.

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